

NHS West Hampshire Clinical Commissioning Group

Register of procurement decisions and contracts awarded 2016/17 - Quarters 1 - 4 (period ending 31 March 2017)

Ref No	Contract/ Service title	Procurement description	Existing contract or new procurement (if existing include details)	Procurement type – CCG procurement, collaborative procurement with partners	CCG clinical lead	CCG contract manager / commissioning lead	Decision making process and name of decision making committee	Summary of conflicts of interest declared and how these were managed	Contract Award(s)	Contract value (£) (Total)	Contract value to CCG
7	<b>F8198 High Functioning Autism and Aspergers Diagnosis and Support Service and Adult Attention Deficit Hyperactivity Disorder (ADHD) Diagnostic Assessment and Support</b>	Joint ADHD and Autism Service for the CCGs Population	Replace the current Autism contract held by Surrey and Borders Partnership Foundation Trust which is due to expire 31 December 2016	West Hampshire CCG for Fareham and Gosport CCG, West Hampshire CCG, South Eastern Hampshire CCG, and Portsmouth CCG (For ADHD only).  Currently adults with ADHD are managed via individual funding requests.	Dr Katrina Webster, Clinical Director, Mental Health	Jason Hope, Senior Commissioning Manager, Mental Health and Learning Disabilities	Corporate Governance Committee - 20 October 2015  Procurement Group - 26 October 2015 (noted outcome of Corporate Governance Committee) 22 February 2016 (update)  Clinical Cabinet - 11 February 2016  Hampshire Autism Board - 15 March 2016  Hampshire 5 - 16 March 2016 (progress update)  <b>Finance &amp; Assurance Committee - 23 August 2016</b>	Contributors to the development of the specification tender document and evaluation panel members signed a Conflict of Interest declaration, no conflicts were identified.  Bidder Conflict of Interest declarations were also obtained during the procurement process with no risks identified.  No conflicts were declared between any member of the decision making teams/bodies and the organisation who tendered.	Surrey and Borders Partnership NHS Foundation Trust	£358,133 per annum for three years  £1,074,400	£516,786 over three years

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8	<b>F9925 Sexual Health Service (Termination of Pregnancy Services and Vasectomy)</b>	Joint commissioning of an integrated sexual health service, between three Councils and seven CCGs across Hampshire, Portsmouth and Southampton.	Historically, Councils and CCGs have worked collaboratively and currently commission an integrated sexual health service, from a lead provider. The contract has expired, requiring re-procurement.  The Termination of Pregnancy and Vasectomy Services, are the responsibility if CCGs	Hampshire County Council, with Fareham and Gosport CCG, North Hampshire CCG, North East Hampshire and Farnham CCG, West Hampshire CCG, South Eastern Hampshire CCG, Portsmouth CCG and Southampton City CCG (Southampton City CCG - lead CCG)	Dr Sean Watters, Clinical Director, Planned Care and Long Term Conditions	Cheryl Harding-Trestrail, Senior Commissioning Manager, Acute Transformation (West)	Procurement Group received progress updates 25.01.16, 25.04.16, 23.05.16 & 05.09.16  Finance and Assurance Committee - 20 September 2016  <b>CCG Board - 29 September 2016 (decision-making body)</b>	Contributors to the development of the specification tender document and evaluation panel members signed a Conflict of Interest declaration. No conflicts were identified.  At the decision making phase, at the CCG Board meeting, Ian Green. Ian Green declared that as Chief Executive of the Terrence Higgins Trust (THT), he had an interest in the contract award. THT had been working with Solent NHS Trust and another bidder, with the view to delivering the community HIV prevention and support elements of the contract. He confirmed that he had no direct involvement with the bidders, as this process was led by THT's New Business and Service Development Team and Regional Director for Southern England. He only became aware of THT's involvement after the tender had been submitted.  Heather Hauschild explained that she is a member of LIFE, a Roman Catholic charity providing pro-life advocacy and education work with nationwide services with positive alternatives to abortion.  Both Ian Green and Heather Hauschild did not participate in discussions and left the meeting for the duration of this business item.	Solent NHS Trust	£3,171,490 per annum £15,857,450 over 5 years There are 2 x 12 month optional extension periods.	£765,338 per annum £3,826,690 over 5 years

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9	<b>F6866 Supply of Enteral Feeds and Associated Products into the Community and Secondary Care Providers</b>	Provision of enteral feeds and associated products to both secondary care organisations and following through to a community service, including a home delivery for patients.	Across the Hampshire geography, three contracts came up for renewal. All three contracts were made coterminous to enable one tender process, which was split into three lots to accommodate specific requirements. This is Lot 2.	Lot 2  Southampton City CCG to host the contract on behalf of West Hampshire CCG, Southern Health NHS Foundation Trust, University Hospital NHS Foundation Trust, Hampshire Hospitals NHS Foundation Trust (Winchester), Solent NHS Trust and Southampton City CCG	Neil Hardy, Associate Director, Medicines Management	Neil Hardy, Associate Director, Medicines Management	Procurement Group received progress updates 22.02.16, 27.06.16, 05.09.16  Southampton City CCG Executive Committee - 8 September 2016  <b>Board - 29 September 2016</b>	Contributors to the development of the specification tender document and evaluation panel members signed a Conflict of Interest declaration. No conflicts were identified.  Bidder Conflict of Interest declarations were also obtained during the procurement process with no risks identified.  No conflicts were declared as part of West Hampshire CCG governance processes and decision-making bodies	Nutricia Ltd	£3,143,995 over three years  There are 2 x 12 month optional extension periods.	£2,362,118 over three years
10	<b>F9683 Ratification Report Supported Living and Domiciliary Care Service</b>	Provision involves Nursing and Care Support for 14 Vulnerable Patients with learning disabilities in 4 residences and 1 in a registered care home (Hamilton Road) in Southern Hampshire.	Replace the service provided by TQ21, a subsidiary of Southern Health NHS Foundation Trust. A termination notice was served to Hampshire 5 CCGs at the end of January 2016.	West Hampshire CCG, North Hampshire CCG, North East Hampshire and Farnham CCG, South Eastern Hampshire CCG and Fareham and Gosport CCG.	Colin Edwards, Associate Director, Safeguarding Adults	Beverley Meeson, Deputy Director, Service Development  Ciara Rogers, Head of Vulnerable Adults	Emergency powers and urgent decisions - completed 17 November 2016, due to patient safety and staff TUPE risks.  Procurement Group - 24 October 2016  Finance and Assurance Committee noted process - 22 November 2016  <b>CCG Board - 1 December 2016 ratification of decision taken under emergency powers.</b>	Contributors to the development of the specification and tender documentation signed a Conflict of Interest declaration. No conflicts of interest were identified that could, or had the potential to, affect the evaluation of the process of this project.  Bidders were asked to complete a Conflict of Interest declaration as part of their submission and no conflict was declared.	Turning Point Services Ltd	£9,969,768 (excl. VAT) - years 1-3.  £16,616,280 (excl. VAT) including potential 2 year extension (5 year maximum duration).	£9,969,768 (excl. VAT) - years 1-3.  £16,616,280 (5 year maximum duration) - across all CCGs

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11	<b>F9630 Improving Access to Psychological Therapy Service (IAPT)</b>	Access to Psychological Therapy Service.	Replaces current contract.	West Hampshire CCG, North Hampshire CCG, South Eastern Hampshire CCG, Fareham and Gosport CCG.	Dr Katrina Webster, Clinical Director, Mental Health	Paul Turner Head of Mental Health	Clinical Cabinet - 10 March 2016 Procurement Group - 25 January 2016, 4 April 2016, 27 June 2016 Finance and Assurance Committee - 22 November 2016 <b>CCG Board - 1 December 2016</b>	Contributors to the development of the specification tender document and evaluation panel members signed a conflict of interest declaration. There were no conflicts of interest declared.  Bidders signed a Conflicts of Interest declaration form as part of the procurement process. No conflicts of interest were identified with any of the bidders.	Southern Health NHS Foundation Trust	£18,774,000 for the initial 3 year period  £31,290,000 including the optional two year extension period, based on a block contract.	£8,406,000 for initial 3 year period  £14,010,000 including the optional two year extension period

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12	<b>F9958 External Audit Services for the SHIP 7 (Hampshire mainland Clinical Commissioning Groups)</b>	External Audit Services for the seven CCGs across Hampshire, Southampton and Portsmouth.	Replace current contract taking account of the main provision under local Audit and Accountability Act 2014.	West Hampshire CCG, Southampton CCG, Portsmouth CCG, South Eastern Hampshire CCG, Fareham and Gosport CCG, North Hampshire CCG, North East Hampshire and Farnham CCG.	Not applicable	Mike Fulford, Chief Finance Officer and Deputy Chief Officer	Procurement Evaluation and Moderation Panel - 22 September 2016, 3 October 2016 CCG Auditor Panel - 14 November 2016 <b>CCG Board - 1 December 2016</b>	Contributors to the development of the specification, tender documentation and Evaluation Panel members signed a Conflict of Interest and Confidentiality declaration.  Two conflicts of interests were identified and registered/managed across the commissioning CCGs. It was agreed therefore that these Stakeholders should not be involved in the scoring of the bids where they had an interest. One of these related to Simon Garlick, West Hampshire CCG Lay Member and Audit Committee who was previously a Director at Grant Thornton, one of the bidders for the contract. Simon took no part in the decision making process in respect of the contract award recommendation and did not attend any of the Bidder presentations.  Bidders were required to complete both a Conflict of Independence form and through a Request for Information released as part of the tender process they were asked to reconfirm if they had any involvement in any other consultancy support which would have an impact on their independence in providing external audit services. KPMG highlighted their concerns regarding their involvement with the Isle of Wight, which resulted in the requirement being divided in to a separate Lot to enable KPMG to still participate in the other Lot for the remainder of Hampshire.	Grant Thornton UK LLP	£755,500 (£906,000 incl. VAT) for three year contract across seven CCGs	West Hampshire CCG £141,000 (excl. VAT) for three year contract

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13	<b>F10314 The Practice, Lymington Service</b>	Commissioning requirement for a primary care access hub, based at Lymington New Forest Hospital, in line with the 'GP Five Year Forward View', and the recently published criteria for extended access to GP services.	Eight month contract, with three months optional extension. Interim arrangements sourced as incumbent provider (New Forest Health Care Ltd) served notice on the contract.	West Hampshire CCG	Dr Rachel Barrass-Stones, Clinical Director, Primary and Community Care	Rachel King, Director of Commissioning (West)	Briefings to the CCG Executive Team and Board from December.  Procurement Group - 23 January 2017.  <b>Decision taken under delegated financial limits of Mike Fulford, Chief Finance Officer and Deputy Chief Officer - 23 January 2017, in order to provide safe continuity of services.</b>	Once expressions of interest were received at the Invitation to Tender stage, the evaluation panel members signed a Conflict of Interest declaration against the list of potential bidders.  No conflicts of interest were declared between any member of the panel, the CCG teams/officers and the organisation which tendered.	Southern Health NHS Foundation Trust	£329,391 for eight month duration (or £452,913 including three month optional extension)	£329,391 for eight month duration (or £452,913 including three month optional extension)
14	<b>Commissioning Training for West Hampshire Practices</b>	Commissioning Training for West Hampshire Practices in active signposting and document management handling for general practices in 2016/17 and 2017/18	New contract	West Hampshire CCG	Dr Rachel Barrass-Stones, Clinical Director, Primary and Community Care	Rachel King, Director of Commissioning (West)	Procurement Group - 27 March 2017  Based on the four quotes received, only two companies met the full requirements for active signposting and document management training. The cost for one of these companies was prohibitive. Thornfields met the training requirements and offers the most competitive cost  <b>Decision taken under delegated financial limits of Mike Fulford, Chief Finance Officer and Deputy Chief Officer - 27 March 2017 (Tender waiver)</b>	No conflicts of interest were declared between the CCG teams and the provider	Thornfields	£75,176 inc VAT	£75,176 inc VAT

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15	<b>Continued provision of phlebotomy and care navigator services previously provided by New Forest Health Care Ltd</b>	Emergency procurement to ensure continuity of provision of phlebotomy and care navigator services previously provided by New Forest Health Care Ltd (which ceased trading in February 2017) to GP practices in the Totton & Waterside and West New Forest localities	Contract variation for phlebotomy services. Single tender waiver for care navigator services	West Hampshire CCG - West area	Not applicable - due to conflicts of interest and need to mobilise quickly.	Rachel King, Director of Commissioning (West)	Briefings to the CCG Executive Team and Board in January and February.  Procurement Group - 27 February 2017.  <b>Decision taken under delegated financial limits of Mike Fulford, Chief Finance Officer and Deputy Chief Officer - March 2017, in order to provide safe continuity of services, following New Forest Health Care ceasing trading.</b>	All GPs are conflicted as preferred providers of these services in the interim period. No GP was part of the decision-making process, which was undertaken by the Chief Finance Officer via Chair's action following recommendation by the CCG's procurement group.	Contract variation and employment of care navigators were transferred to all GP practices in the Totton & Waterside and West New Forest localities of the CCG.	£313,997 - phlebotomy (for 12 month period)  £420,996 - care navigators (for 12 month period)	£313,997 - phlebotomy (for 12 month period)  £420,996 - care navigators (for 12 month period)